

Peer Review Summary*

Instructor Observed: _____ Peer Reviewer(s): _____

Date(s) of Observations: _____ Pre Discussion Date(s): _____

Class Observed: _____ Post Discussion Date(s): _____

Class Time Period: _____ Number of Students: _____

Required Class _____ Yes _____ No Type of Class: _____

Course Delivery: _____

Teaching Approaches —

Student Teacher Interaction — In this required section, please comment on the instructor's interaction with the class including their rapport with the class as well as their discourse to promote creative and critical thinking. In this section, you include the percentage of students actively engaged with the instructor.

Teaching Materials	
Teaching Effectiveness/Knowledge	
Area(s) of Improvement	
Area(s) of Strength	
Classroom Behavior	
Innovative/Interesting Teaching	
Technology Utilized	
General Student Feedback	
Overall Evaluation	

* See last page for a description of the categories

Table 1: Class Observation Checklist

Course: _____ Instructor: _____ Date: _____

Insert an "X" in the appropriate response column for each question and then add comments below the table			Footnote #
The instructor:			
1	Was well prepared for class		
2	Was knowledgeable about the subject matter		
3	Stated learning objectives and student expectations		
4	Was enthusiastic about the subject matter		
 5	Spoke clearly, audibly, and confidently		
6	Used a variety of relevant illustrations/examples		
 7	Made effective use of the board and/or visual aids		
 8	Asked stimulating and challenging questions		
 9	Encouraged and achieved active student involvement		
10	Connected with student's prerequisite knowledge		
11	Ended lesson with connection to future learning objectives		
12	Treated students impartially and with respect		

Overall Rating: _____

 **Strong points of the Instructor** (Continue on back if necessary)

 **Opportunities for Improving Teaching** (Continue on back if necessary)

 **Footnotes** (Continue on back if necessary)

Rater(s): _____

Table 2: Course Materials Checklist

Course: _____ Instructor: _____ Date: _____

Insert an "X" in the appropriate response column for each question and then add comments below the table			Footnote #
If question is not applicable for the course, draw a line through the question			
1	Instructor followed the course syllabus		
2	Instructor clearly presented course policies and rules		
3	Instructor clearly presented learning objectives		
 4	Instructor was accessible to students (office hours, other)		
 5	Lecture notes are well-organized and clearly written		
6	Instructor incorporated relevant and timely examples in course materials		
7	Assignments are consistent with objectives and appropriately challenging		
8	Supplementary handouts and web pages are well-organized and clearly written		
9	Tests are clearly written and consistent with learning objectives and appropriately challenging		
10	Student products demonstrate satisfaction of learning objectives		
11	Ended lesson with connection to future learning objectives		
12	Treated students impartially and with respect		

Overall Rating: _____

Strengths of the course materials (Continue on back if necessary)



Opportunities for Improvement (Continue on back if necessary)

Footnotes (Continue on back if necessary)

Rater(s): _____

Category Definitions

Category	Required	Description	Examples
Teaching Approaches	Required	Describe the teaching approaches utilized during the observation. Comment on appropriateness of the teaching methods to achieve the class learning outcomes/goals.	Have examples with descriptions (service learning, active learning, traditional lecture, etc.)
Student Teacher Interaction	Required	Comment on instructor's interaction with the class including their rapport with the class as well as their discourse to promote creative and critical thinking, the percentage of students actively engaged, etc.	
Classroom (or Teaching) Behavior	Optional	Comment on the instructor's oral/written deliver/presentation, tone, voice level, eye contact, mannerism, movement, delivery, pace, etc.	
Teaching Materials	Required	Comment on the class syllabus, handouts and other teaching materials utilized as well as describe the types of assessments (e.g., class activities, homework, exams, papers, videos, presentations, projects, portfolio, etc.) commenting on rigor and appropriate level	
Teaching Effectiveness/Knowledge	Optional	Comment on the instructor's knowledge of the subject matter (i.e., update to date, depth of knowledge, etc.) as well as their ability to explain things well and respond to questions at an appropriate level, etc.	
Area(s) of Improvement	Required	Describe at least one area of opportunity that could increase student learning or the instructor's teaching effectiveness as well as comment on response to previous peer reviews.	
Area(s) of Strength	Required	Describe at least one area of strength the instructor has demonstrated	
Classroom (or Teaching) Behavior	Optional	Comment on the instructor's oral/written deliver/presentation, tone, voice level, eye contact, mannerism, movement, delivery, pace, etc.	
 Innovative/Interesting Teaching Idea(s)	Optional	Describe any innovative techniques, assignments, etc. that other faculty could benefit from learning about	
 Technology Utilized	Optional	Describe technology used by the professor including learning management system, webassign, message boards, videos, social media (e.g., snapchat, twitter, etc.), etc.	
General Student Feedback	Optional	Comment on any student feedback given to the peer reviewers	
Overall Evaluation	Optional		